

MS State Board of Registered Professional Geologists P.O. Box 22742

Rick L. Ericksen

AGENCY ADDRESS CHIEF EXECUTIVE OFFICER

	Actual Expenses FY Ending June 30, 2009	Estimate Expenses FY Ending June 30, 2010	Requested for FY Ending June 30, 2011	Requested Increase (+) or Decrease (-) FY 2011 vs. FY 2010 (Col. 3 vs. Col. 2)	
				AMOUNT	PERCENT
<b>I. A. PERSONAL SERVICES</b>					
1. Salaries, Wages & Fringe Benefits (Base)	71,068	71,849	74,500		
a. Additional Compensation					
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem		2,400	2,400		
<b>Total Salaries, Wages &amp; Fringe Benefits</b>	<b>71,068</b>	<b>74,249</b>	<b>76,900</b>	<b>2,651</b>	<b>3.57%</b>
2. Travel					
a. Travel & Subsistence (In-State)		600	600		
b. Travel & Subsistence (Out-of-State)		900	1,800	900	100.00%
c. Travel & Subsistence (Out-of-Country)					
<b>Total Travel</b>		<b>1,500</b>	<b>2,400</b>	<b>900</b>	<b>60.00%</b>
<b>B. CONTRACTUAL SERVICES (Schedule B):</b>					
a. Tuition, Rewards & Awards	450	740	1,150	410	55.40%
b. Communications, Transportation & Utilities	1,312	3,690	2,250	( 1,440)	( 39.02%)
c. Public Information	133	650	800	150	23.07%
d. Rents	3,912	8,950	4,750	( 4,200)	( 46.92%)
e. Repairs & Service		300	300		
f. Fees, Professional & Other Services	11,401	30,540	37,090	6,550	21.44%
g. Other Contractual Services	3,331	4,920	4,925	5	0.10%
h. Data Processing	2,465	4,430	5,978	1,548	34.94%
i. Other					
<b>Total Contractual Services</b>	<b>23,004</b>	<b>54,220</b>	<b>57,243</b>	<b>3,023</b>	<b>5.57%</b>
<b>C. COMMODITIES (Schedule C):</b>					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	2,819	3,680	4,580	900	24.45%
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	426	1,366	1,480	114	8.34%
<b>Total Commodities</b>	<b>3,245</b>	<b>5,046</b>	<b>6,060</b>	<b>1,014</b>	<b>20.09%</b>
<b>D. CAPITAL OUTLAY:</b>					
<b>1. Total Other Than Equipment (Schedule D-1)</b>					
<b>2. Equipment (Schedule D-2):</b>					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment	1,500	1,500	2,000	500	33.33%
d. IS Equipment (Data Processing & Telecommunications)		500		( 500)	( 100.00%)
e. Equipment - Lease Purchase					
f. Other Equipment					
<b>Total Equipment (Schedule D-2)</b>	<b>1,500</b>	<b>2,000</b>	<b>2,000</b>		
<b>3. Vehicles (Schedule D-3)</b>					
<b>4. Wireless Comm. Devices (Schedule D-4)</b>					
<b>E. SUBSIDIES, LOANS &amp; GRANTS (Schedule E):</b>					
<b>TOTAL EXPENDITURES</b>	<b>98,817</b>	<b>137,015</b>	<b>144,603</b>	<b>7,588</b>	<b>5.53%</b>
<b>II. BUDGET TO BE FUNDED AS FOLLOWS:</b>					
Cash Balance-Unencumbered	135,399	141,984	110,469	( 31,515)	( 22.19%)
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds					
Other Special Funds (Specify)					
REG. PROF. GEOLOGISTS FUND	105,402	105,500	106,000	500	0.47%
Less: Estimated Cash Available Next Fiscal Period	( 141,984)	( 110,469)	( 71,866)	( 38,603)	( 34.94%)
<b>TOTAL FUNDS (equals Total Expenditures above)</b>	<b>98,817</b>	<b>137,015</b>	<b>144,603</b>	<b>7,588</b>	<b>5.53%</b>
GENERAL FUND LAPSE					
<b>III. PERSONNEL DATA</b>					
Number of Positions Authorized in Appropriation Bill	a.) Full Perm	1	1	1	
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				
Average Annual Vacancy Rate (Percentage)	a.) Full Perm				
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				

Approved by: Rick L. Ericksen  
Official of Board or Commission

Budget Officer: As Above / geology@msbrpg.state.ms.us

Phone Number: 354-6370

Submitted by: Rick L. Ericksen  
Name

Title: Executive Director

Date: August 10, 2009

**REQUEST BY FUNDING SOURCE**

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2009 Actual Amount	% Of Line Item	% Of Total Budget	FY 2010 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2011 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND	71,068	100.00%		74,249	100.00%		76,900	100.00%	
10.									
11.									
12.									
<b>Total Salaries</b>	<b>71,068</b>		<b>71.91%</b>	<b>74,249</b>		<b>54.19%</b>	<b>76,900</b>		<b>53.18%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND				1,500	100.00%		2,400	100.00%	
10.									
11.									
12.									
<b>Total Travel</b>				<b>1,500</b>		<b>1.09%</b>	<b>2,400</b>		<b>1.65%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND	23,004	100.00%		54,220	100.00%		57,243	100.00%	
10.									
11.									
12.									
<b>Total Contractual</b>	<b>23,004</b>		<b>23.27%</b>	<b>54,220</b>		<b>39.57%</b>	<b>57,243</b>		<b>39.58%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND	3,245	100.00%		5,046	100.00%		6,060	100.00%	
10.									
11.									
12.									
<b>Total Commodities</b>	<b>3,245</b>		<b>3.28%</b>	<b>5,046</b>		<b>3.68%</b>	<b>6,060</b>		<b>4.19%</b>

**REQUEST BY FUNDING SOURCE**

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2009 Actual Amount	% Of Line Item	% Of Total Budget	FY 2010 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2011 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND									
10.									
11.									
12.									
<b>Total Other Than Equipment</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND	1,500	100.00%		2,000	100.00%		2,000	100.00%	
10.									
11.									
12.									
<b>Total Equipment</b>	<b>1,500</b>		<b>1.51%</b>	<b>2,000</b>		<b>1.45%</b>	<b>2,000</b>		<b>1.38%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND									
10.									
11.									
12.									
<b>Total Vehicles</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND									
10.									
11.									
12.									
<b>Total Wireless Comm. Devices</b>									

**REQUEST BY FUNDING SOURCE**

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2009 Actual Amount	% Of Line Item	% Of Total Budget	FY 2010 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2011 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND									
10.									
11.									
12.									
<b>Total Subsidies, Loans &amp; Grants</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7.									
8. Federal _____ Other Special (Specify) _____									
9. REG. PROF. GEOLOGISTS FUND	98,817	100.00%		137,015	100.00%		144,603	100.00%	
10.									
11.									
12.									
<b>TOTAL</b>	<b>98,817</b>		<b>100.00%</b>	<b>137,015</b>		<b>100.00%</b>	<b>144,603</b>		<b>100.00%</b>

**SPECIAL FUNDS DETAIL**

MS State Board of Registered Professional Geologists  
Name of Agency

<b>S. STATE SUPPORT SPECIAL FUNDS</b>		(1) Actual Revenues FY 2009	(2) Estimated Revenues FY 2010	(3) Requested Revenues FY 2011
Source (Fund Number)	Detailed Description of Source			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
ARRA - Education, Discretionary, FMAP	ARRA - Education, Discretionary, FMAP			
<b>Section S TOTAL</b>				

A. FEDERAL FUNDS*	Source (Fund Number)	Detailed Description of Source	Percentage Match Requirement		(1) Actual Revenues FY 2009	(2) Estimated Revenues FY 2010	(3) Requested Revenues FY 2011
			FY 2010	FY 2011			
		Cash Balance-Unencumbered					
<b>Section A TOTAL</b>							

<b>B. OTHER SPECIAL FUNDS (NON-FED'L)</b>		(1) Actual Revenues FY 2009	(2) Estimated Revenues FY 2010	(3) Requested Revenues FY 2011
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	135,399	141,984	110,469
REG. PROF. GEOLOGISTS FUND	SPECIAL FUNDS	105,402	105,500	106,000
<b>Section B TOTAL</b>		<b>240,801</b>	<b>247,484</b>	<b>216,469</b>
<b>Section S + A + B TOTAL</b>		<b>240,801</b>	<b>247,484</b>	<b>216,469</b>

<b>C. TREASURY FUND/BANK ACCOUNTS*</b>			(1) Reconciled Balance as of 6/30/09	(2) Balance as of 6/30/10	(3) Balance as of 6/30/11
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			
MS STATE BOARD OF REG. PROF.	1007070378	Trustmark National Bank	1,000	1,000	1,000

\* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL  
AND TREASURY FUND/BANK ACCOUNTS**

MS State Board of Registered Professional Geologists

Name of Agency

**STATE SUPPORT SPECIAL FUNDS**

**OTHER SPECIAL FUNDS**

Fund Number 3858 is the Registered Professional Geologists Fund with the State's Treasury, into which all monies from its Licensure and Regulation Program are deposited, less the Trustmark National Bank account which averages a \$1,000.00 balance (see Trustmark National Bank account). All of the funds which are placed in Treasury Fund 3858 are from application, examination, and renewal fees and other monies related to operations of the Board of Registered Professional Geologists under the guidelines of its enabling legislation (Registered Professional Geologists Practice Act of 1997) as revised during the 2006 Legislative Session (effective July 1, 2007), and its Rules and Regulations.

As noted in budget submissions beginning with FY 2008, it was anticipated that as the result of revisions to its law during the 2006 session the agency's revenue stream would become more stable - and it has hence responded as desired.

**TREASURY FUND/BANK**

The Trustmark National Bank checking account, which is listed as the "Mississippi State Board of Registered Professional Geologists," is used as a clearing account. It maintains an average account balance of \$1,000.00 and is used to transfer monies it receives through its program of Licensure and Regulation into its State Treasury Fund Number 3858.

**CONTINUATION AND EXPANDED REQUEST**

MS State Board of Registered Professional Geologists

Program No. \_\_\_\_\_ of \_\_\_\_\_ Programs

AGENCY

**SUMMARY OF ALL PROGRAMS**

**PROGRAM**

	FY 2009 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				71,068	71,068
Travel					
Contractual Services				23,004	23,004
Commodities				3,245	3,245
Other Than Equipment					
Equipment				1,500	1,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>98,817</b>	<b>98,817</b>
No. of Positions (FTE)				1.00	1.00

	FY 2010 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				74,249	74,249
Travel				1,500	1,500
Contractual Services				54,220	54,220
Commodities				5,046	5,046
Other Than Equipment					
Equipment				2,000	2,000
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>137,015</b>	<b>137,015</b>
No. of Positions (FTE)				1.00	1.00

	FY 2011 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe				2,651	2,651
Travel				900	900
Contractual Services				3,023	3,023
Commodities				1,014	1,014
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>7,588</b>	<b>7,588</b>
No. of Positions (FTE)					

Note: FY2011 Total Request = FY2010 Estimated + FY2011 Incr(Decr) for Continuation + FY2011 Expansion/Reduction of Existing Activities + FY2011 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

MS State Board of Registered Professional Geologists \_\_\_\_\_

Program No. \_\_\_\_\_ of \_\_\_\_\_ Programs

AGENCY

**SUMMARY OF ALL PROGRAMS**

PROGRAM

	FY 2011 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2011 New Activities				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>					
No. of Positions (FTE)					

	FY 2011 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe				76,900	76,900
Travel				2,400	2,400
Contractual Services				57,243	57,243
Commodities				6,060	6,060
Other Than Equipment					
Equipment				2,000	2,000
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>144,603</b>	<b>144,603</b>
No. of Positions (FTE)				1.00	1.00

Note: FY2011 Total Request = FY2010 Estimated + FY2011 Incr(Decr) for Continuation + FY2011 Expansion/Reduction of Existing Activities + FY2011 New Activities.

**SUMMARY OF PROGRAMS  
FORM MBR-1-03sum**

MS State Board of Registered Professional Geologists  
Agency Name

FUNDING REQUESTED FISCAL YEAR 2011

PROGRAM	GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1. LICENSURE & REGULATION				144,603	144,603
SUMMARY OF ALL PROGRAMS				144,603	144,603

**CONTINUATION AND EXPANDED REQUEST**

MS State Board of Registered Professional Geologists

Program No. 1 of 1 Programs

AGENCY

LICENSURE & REGULATION

PROGRAM

	FY 2009 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				71,068	71,068
Travel					
Contractual Services				23,004	23,004
Commodities				3,245	3,245
Other Than Equipment					
Equipment				1,500	1,500
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>98,817</b>	<b>98,817</b>
No. of Positions (FTE)				1.00	1.00

	FY 2010 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				74,249	74,249
Travel				1,500	1,500
Contractual Services				54,220	54,220
Commodities				5,046	5,046
Other Than Equipment					
Equipment				2,000	2,000
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>137,015</b>	<b>137,015</b>
No. of Positions (FTE)				1.00	1.00

	FY 2011 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe				2,651	2,651
Travel				900	900
Contractual Services				3,023	3,023
Commodities				1,014	1,014
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>7,588</b>	<b>7,588</b>
No. of Positions (FTE)					

Note: FY2011 Total Request = FY2010 Estimated + FY2011 Incr(Decr) for Continuation + FY2011 Expansion/Reduction of Existing Activities + FY2011 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

MS State Board of Registered Professional Geologists

Program No. 1 of 1 Programs

AGENCY

LICENSURE & REGULATION

PROGRAM

FY 2011 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2011 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2011 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe			76,900	76,900
Travel			2,400	2,400
Contractual Services			57,243	57,243
Commodities			6,060	6,060
Other Than Equipment				
Equipment			2,000	2,000
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>			<b>144,603</b>	<b>144,603</b>
No. of Positions (FTE)			1.00	1.00

Note: FY2011 Total Request = FY2010 Estimated + FY2011 Incr(Decr) for Continuation + FY2011 Expansion/Reduction of Existing Activities + FY2011 New Activities.

**PROGRAM DECISION UNITS**

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
	FY 2010 Appropriation	Escalations By DFA	Non-Recurring Items	Continuation Of Program	Total Funding Change	FY 2011 Total Request		
<b>EXPENDITURES:</b>								
<b>SALARIES</b>	<b>74,249</b>			<b>2,651</b>	<b>2,651</b>	<b>76,900</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	74,249			2,651	2,651	76,900		
<b>TRAVEL</b>	<b>1,500</b>			<b>900</b>	<b>900</b>	<b>2,400</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	1,500			900	900	2,400		
<b>CONTRACTUAL</b>	<b>54,220</b>			<b>3,023</b>	<b>3,023</b>	<b>57,243</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	54,220			3,023	3,023	57,243		
<b>COMMODITIES</b>	<b>5,046</b>			<b>1,014</b>	<b>1,014</b>	<b>6,060</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	5,046			1,014	1,014	6,060		
<b>CAPITAL-OTE</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>EQUIPMENT</b>	<b>2,000</b>					<b>2,000</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	2,000					2,000		
<b>VEHICLES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>WIRELESS DEV</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>TOTAL</b>	<b>137,015</b>			<b>7,588</b>	<b>7,588</b>	<b>144,603</b>		

**FUNDING:**

GENERAL FUNDS								
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS								
OTHER SP.FUNDS	137,015			7,588	7,588	144,603		
<b>TOTAL</b>	<b>137,015</b>			<b>7,588</b>	<b>7,588</b>	<b>144,603</b>		

**POSITIONS:**

GENERAL FTE								
ST.SUP.SPCL.FTE								
FEDERAL FTE								
OTHER SP FTE	1.00					1.00		
<b>TOTAL FTE</b>	<b>1.00</b>					<b>1.00</b>		

**PRIORITY LEVEL:**

				1				
--	--	--	--	---	--	--	--	--

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE &amp; REGULATION

AGENCY NAME

PROGRAM NAME

**I. Program Description:**

The program of Licensure and Regulation consists of the following areas:

- 1) Administration of Competency Examination(s) - Examination of applicants to ensure that the highest standards of geologic knowledge, competency, and expertise related to the public practice of geology are being maintained;
- 2) Participation with the National Association of State Boards of Geology (ASBOG) - this specific portion of participation is in the form of sending one or more Subject Matter Experts who serve on the Board or who are designated by the Board review, update, and maintain the two geologic competency examinations (the Fundamentals of Geology and the Practice of Geology examinations).
- 3) Applicant Credential Review/Verification -Thorough review of applicant's credentials prior to his/her acceptance as Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) to assure that the applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997 to publicly practice of geology;
- 4) Investigate/Discipline - this aspect of the program is involved with the compliance of registrants/licensees and enrollees to the Registered Professional Geologists Practice Act of 1997, including those that may attempt to publicly practice geology in the state that may not be appropriately registered to do so. The Board does so through either formal complaints filed with its office or through actions which it may initiate on its own behalf. In either case, the Board in so doing may impose disciplinary actions which may consist of sanctioning and/or implementation of remedial training, fine(s) and/or the revocation of a registrant's license to publicly practice geology. If the complaint and ensuing Board action is against a non-registrant of the agency, the Board may be required to institute relief via civil litigation (e.g. court imposed injunctive relief);
- 5) Information Dissemination - Provide for the dissemination of relevant information to existing and potential applicants, examinees, registrants, enrollees, state and federal agencies, and the public to assure their understanding of current procedures, laws, rules & regulations governing the public practice of geology; and
- 6) Continuing Education - Provide access/notification of educational programs/professional meetings, and offerings of affordable, continuing education seminars, short courses, training, etc. to assure the continued professional competency and professional enhancement of its registrants/licensees and enrollees practicing or training under the supervision of a registered/licensed professional geologist in the state of Mississippi.

**II. Program Objective:**

The objectives of the Licensure and Regulation program are to safeguard life, health, and property and to promote the public welfare by thoroughly reviewing qualifications of applicants; to administer qualifying/competency examinations; to investigate complaints and, where warranted, effect subsequent disciplinary actions; provide educational outreach; and enforce the Registered Professional Geologists Practice Act of 1997, via the act itself along with its rules & regulations governing and related to the public practice of geology.

Program Objective 1 - Administration of Competency Examinations: During past years, this program focused on the qualifications and registration/enrollment of applicants. This activity is ongoing. In FY99 the agency administered its first Association of State Boards of Geology (ASBOG) examinations (national qualifying/competency exams) to applicants and also to the geology students of the Univ. of Mississippi, Mississippi State Univ. , the Univ. of Southern Mississippi, and Millsaps College. These institutions of higher learning in the State of Mississippi all offer terminal degrees in geology. All of these institutions have implemented and/or recommend the ASBOG "Fundamentals of Geology" examination as an "exit" exam for their senior-level geology majors and also for those graduating with advanced degrees in geology. Nationally, Mississippi is the model with respect to the use of this examination as an "exit" exam. Since the "Fundamentals of Geology" examination was first adopted and implemented as an "exit" exam by this agency in Mississippi (the first in the nation), other states with licensure/registration have either implemented or are anticipating its use as an "exit" exam.

In addition to implementing the "Fundamentals of Geology" examination as an "exit" exam, this exam is also administered to those who desire to become licensed in Mississippi to publicly practice geology. This exam is the first of two examinations that must be successfully passed prior to becoming a registrant. Once the Fundamentals of Geology examination is successfully passed the examinee may either become a Geologist-In-Training (if s/he lacks the four years of geologic work experience) or request to sit for the second examination (the "Practice of Geology") if s/he has the required four years of work experience to be considered for registration as a Professional Geologist. Once an applicant for registration has successfully passed both examinations and the Board has received all other required information and fees the applicant is then reviewed by the Board for his/her acceptance to publicly practice geology in this state. The ASBOG examinations have been administered by this Board since FY99 and thereafter on a continuous basis, once every six (6) months. Note: the ASBOG examinations have been adopted for use by every U.S. state and one (1) U.S. territory (Puerto Rico) that have geology practice regulation acts.

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE &amp; REGULATION

AGENCY NAME

PROGRAM NAME

Program Objective 2 - Applicant Credential Review/Verification -Thorough review of applicant's credentials prior to their acceptance as Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) to assure that the applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997 to publicly practice of geology. The continued implementation of this facet of the Program of Licensure and Regulation requires verification of a minimum of the following: 1) degree(s) in geology with course work consisting of 30 semester or 45 quarter hours in geology; 2) 3 references submitted by geologists familiar with the applicant that verify the applicant's professional work history; 3) a tabulation of the applicant's work history including work activities; 4) verification of licensure/registration with other state boards (other than Mississippi) where the applicant may be licensed/registered to publicly practice geology (including a brief background check utilizing those records); and 5) the determination and/or receipt of the grades obtained from any competency examinations that the applicant may have taken related to the professional practice of geology.

Program Objective 3 - A critical portion of the program's objectives is related to the regulation of the activities of those performing geologic tasks which may impact the public's health, safety, and welfare. These regulatory activities began increasing in FY 2000 and have continued to maintain a consistent level going into FY 2008 - this pattern has been projected into FY 2009 as well as FY 2010. In order to further this key component of the program, the Board has attempted to increase the awareness of the geologic and related, regulated community as well as the un-regulated community of its presence and objectives through education and communication of the Board's activities through newsletters, its web site ([www.msbrpg.state.ms.us](http://www.msbrpg.state.ms.us)), formal public presentations, etc.

As a natural consequence of the legislated requirement of registration for those who publicly practice geology there has been a corresponding increased awareness of the practice act and an increased number of verbal reports and/or complaints which have been filed with the Board related to unregistered/unqualified geologic practice. In addition to formal complaints which have been filed with the Board there has been a consistent flow of verbal complaints concerning questionable geologic activities that may result in further and future actions of the Board on its' own behalf if such activities are found to be under the jurisdiction of the Board's regulatory functions.

Program Objective 4 - Information Dissemination - An additional objective of the program is to identify those components, practices and professional work (private and public/governmental) that are geologic in nature and then to communicate those practices and activities identified as geological to others. The identification of these geologic activities that may impact the public's health safety and welfare have been tabulated. In most cases those activities should be performed only by those who are so qualified (i.e. registered professional geologists). The listing of geologic activities that has been tabulated by the the Association of State Boards of Geology is followed by this board of registration. This information is being disseminated by the board through meetings with other state agencies, related professional organizations, private industry and also through a proactive stance with the institutions of higher learning in the state that have programs in the geological sciences. A significant portion of the program's objectives is related to the preceding outreach aspect in relation to other state agencies. Educational outreach activities have led to an increased awareness that geologic work, when performed in or affecting the public sector's health, safety, or welfare then that work must be done by or under the supervision of a registered professional geologist.

The director of the agency has a series of presentations that are (and have been) delivered to those groups that are interested in knowing about the practice of geology. Additionally, the director visits the University of Mississippi, Mississippi State University, the University of Southern Mississippi, and Millsaps College and provides students of geology an overview of geologic licensure/registration and the competency examination process.

Program Objective 5 - Another key component and object of the Board's program of Licensure and Regulation has been the implementation of low cost (or no cost) continuing voluntary education opportunities and the dissemination of information related to other educational opportunities that may be available through companion professional organizations to help ensure that its (the Mississippi State Board of Registered Professional Geologists) registrants maintain and expand their professional competency in existing and new technologies and technological advances in the geological sciences, as well as existing, modified and new governmental rules, regulations, and procedures that may have components which are related to geologic practice and the protection of the public's health, safety and welfare. A portion of these program objectives are funded from regulatory and other fees as set forth in its enabling legislation. This agency has partnered in the past with the Eastern Gulf Region of the Petroleum Technology Transfer Council over several years and the two had been offering from 1 to 4 seminars each year on topics related to the public practice of geology. However, during 2008 the Department of Energy discontinued the funding of the Petroleum Technology Transfer Council. The program was taken over by the American Association of Petroleum Geologists with no provision for funding to make such offerings less expensive so that they would be more affordable for the vast majority of this agency's registrants. This shift in focus is unfortunate and the MSBRPG has refocused its efforts to offer or support one or more continuing education program each calendar year. The MSBRPG has been and

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE &amp; REGULATION

AGENCY NAME

PROGRAM NAME

continues to communicate educational opportunities to its registrants that are offered in the Mississippi area and nearby states - consistent with the program guidelines contained herein.

III. Current program activities as supported by the funding in Columns 6-15 (FY 10 Estimated & FY 11 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:

(D) Continuation of Program:

Increases are the result of the following: 1) Salaries - there was no approved increase in the salary of the agency's Executive Director authorized by the Board - the amount requested however would cover any state implemented pay increases/COLA, potential action by the Board provided authorization is provided before granting any increase, and/or potential increases in fringe costs attributable to that position. 2) Increase in travel costs related to the review of examinations and attendance at the annual meeting of the ASBOG Council of Examiners by one (1) or more Board representatives/Subject Matter Experts, as well as, costs associated with having a Board designated voting delegate at that organization's annual meeting; 3) Increase in Contractual as the potential for litigation increases based on the level and costs incurred in FY 2008, FY 2009, and going into 2010; 3) Small but significant increase anticipated during the FY related to increased costs of commodities.

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic  
Planning Act of 1994

MS State Board of Registered Professional Geologists  
 AGENCY NAME

1 - LICENSURE & REGULATION  
 PROGRAM NAME

**PROGRAM OUTPUTS:** (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2009</u> <u>ACTUAL</u>	<u>FY 2010</u> <u>ESTIMATED</u>	<u>FY 2011</u> <u>PROJECTED</u>
1 Number of examinees taking qualifying, geologic examinations administered by agency.	23.00	25.00	30.00
2 Number of registrants/enrollees (Note: registrants are those who are licensed to publicly practice geology and enrollees are enrolled to publicly practice geology under the supervision of a Registered Professional Geologist)	606.00	610.00	620.00
3 Number of investigations - pending or completed (through action by the Board and/or through filings of formal complaints for unlicensed Geological practice)	5.00	4.00	5.00
4 Number of new registrants and enrollees	24.00	20.00	20.00
5 Voluntary Continuing Education - The agency continues to provide access/notification of educational programs/professional meetings, and offerings of affordable, continuing education seminars, short courses, training, etc. to assure the continued professional competency and professional enhancement of its registrants/licensees and also to further provide additional training and educational opportunities to those who are enrollees (GITs) with the MSBRPG. The most recent of these announcements was with reference to the Association of Environmental and Engineering Geologists annual meeting held in New Orleans, LA.	35.00	50.00	50.00

**PROGRAM EFFICIENCIES:** (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2009</u> <u>ACTUAL</u>	<u>FY 2010</u> <u>ESTIMATED</u>	<u>FY 2011</u> <u>PROJECTED</u>
1 Examinations - cost per examination (Fundamentals of Geology) as an "exit" exam for students graduating with degrees in Geology from the state's universities and colleges offering terminal degrees in Geology. Total examination cost includes examination purchase, grading, and administration fees on an examination by examination basis.	175.00	175.00	200.00
2 Examinations - cost per examination (Fundamentals of Geology and Practices of Geology) to those applying for enrollment and/or licensure/registration to publicly practice Geology. Total examination cost includes examination purchase, grading, and administration fees on an examination by examination basis.	225.00	225.00	225.00
3 Applications (costs associated with application submission for RPG) on a per application basis	140.00	140.00	140.00
4 Disciplinary Actions - there were five (5) letters of admonishment issued and two (2) investigations that began in 2009 that are carrying over into 2010. The noted two (2) carry	1,580.00	10,000.00	15,000.00

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic  
Planning Act of 1994

MS State Board of Registered Professional Geologists  
 AGENCY NAME

1 - LICENSURE & REGULATION  
 PROGRAM NAME

over investigations are likely to advance into formal hearings that may initially cost the board approximately \$2,000.00 plus in legal and an unspecified/unknown amount in associated costs per each investigation. The Board anticipates that it will attempt to recover the legal fees and associated costs in the form of fines levied against those who are found in violation of the RPG Act of 1997 related to the unlicensed public practice of geology in the state. The Board anticipates the same number of admonishments and likely formal hearings in both FY 2010 and FY 2011.

It is estimated that, on an enforcement basis, actual costs to the Board may be on the order of \$2,000-\$5,000/case and three enforcement cases of this magnitude have been included in the overall budget of this agency for FY 2011 to ensure enough reserves to carry out the regulation activities of this agency.

5	Continuing Education - due to the dissolution of the U.S. Department of Energy's program administered under the Eastern Gulf Region's Petroleum Technology Transfer Council, this agency has been making available to its registrants and enrollees announcements of low cost educational alternatives. The Board will continue in its efforts to find low cost educational opportunities for its registrants and enrollees and has discussed the potential for co-sponsor a day long seminar related to an environmental geology issue/issues with other interested geological organizations. As such, the agency did not expend any monies in this category in FY 2009 but will likely expend monies at least 2010 and 2011.	0.00	750.00	750.00
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**PROGRAM OUTCOMES:** (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	FY 2009 <u>ACTUAL</u>	FY 2010 <u>ESTIMATED</u>	FY 2011 <u>PROJECTED</u>
1 Examine qualified applicants and enrollees - (in percent)	100.00	100.00	100.00
2 Register and enroll qualified applicants - (in percent)	100.00	100.00	100.00
3 Investigate complaints - (in percent)	100.00	100.00	100.00
4 Discipline violators (enforcement actions taken) - (in percent)	100.00	100.00	100.00
5 Provide access to continuing education course offerings, seminars, online training, etc. and disseminate these and similar offerings to its registrants and enrollees (in percent). As noted in this agency's previous (FY 2009 budget request), it participated with the Lower Mississippi Section of the Association of Environmental and Engineering Geologists in that group's hosting of the national meeting held in New Orleans, LA held during the second quarter of 2009.	100.00	100.00	100.00

**PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION**

MS State Board of Registered Professional Geologists

	Fiscal Year 2010 Funding			FY 2010 PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
<b>Program Name:</b> (1) LICENSURE & REGULATION				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	137,015		137,015	
<b>TOTAL</b>	<b>137,015</b>		<b>137,015</b>	
<b>Narrative Explanation:</b>				
<b>SUMMARY OF ALL PROGRAMS</b>				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	137,015		137,015	
<b>TOTAL</b>	<b>137,015</b>		<b>137,015</b>	

# MS State Board of Registered Professional Geologists

## MEMBERS

MS State Board of Registered Professional Geologists  
Agency

A. Explain Rate and manner in which board members are reimbursed:

\$40.00 PER DIEM AS PROVIDED FOR UNDER 25-3-69 (SUPP. 1997)

B. Estimated number of meetings FY2010

12

C.	Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1.	<u>Kenneth Ruckstuhl</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/08</u>	<u>4 years</u>
2.	<u>Michael Wright</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/08</u>	<u>4 years</u>
3.	<u>W. Lester Aultman</u>	<u>Clinton, MS</u>	<u>Governor</u>	<u>07/07</u>	<u>4 years</u>
4.	<u>Darrel W. Schmitz</u>	<u>Starkville, MS</u>	<u>Governor</u>	<u>07/05</u>	<u>4 years</u>
5.	<u>Everett J. Ferris</u>	<u>Canton, MS</u>	<u>Governor</u>	<u>07/05</u>	<u>4 years</u>

Identify Statutory Authority (Code Section or Executive Order Number)\*

73-63-1 et seq (Mississippi Code, Amended 1972)

\*If Executive Order, please attach copy.

**SCHEDULE B  
CONTRACTUAL SERVICES**

MS State Board of Registered Professional Geologists

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2009	(2) Estimated Expenses FY Ending June 30, 2010	(3) Requested for FY Ending June 30, 2011
<b>A. TUITION, REWARDS &amp; AWARDS (61010-61099)</b>			
61010 Tuition		240	250
61020 Employee Training	450	500	900
<b>TOTAL (A)</b>	<b>450</b>	<b>740</b>	<b>1,150</b>
<b>B. TRANSPORTATION &amp; UTILITIES (61100-61299)</b>			
61110 Postage, Box Rent, etc.	1,207	1,850	2,000
61190 Transportation of Goods (61180-61190)	105	200	250
61210 Electricity		750	
61220 Natural Gas		650	
61230 Water and Sewage		240	
<b>TOTAL (B)</b>	<b>1,312</b>	<b>3,690</b>	<b>2,250</b>
<b>C. PUBLIC INFORMATION ((61300-61399)</b>			
61310 Advertising & Public Information		250	350
61350 Exhibits & Displays	133	200	250
61330 Promotional Dinners Receptions		200	200
<b>TOTAL (C)</b>	<b>133</b>	<b>650</b>	<b>800</b>
<b>D. RENTS (61400-61499)</b>			
61420 Building & Floor Space	3,912	7,700	3,500
61480 Exhibits, Displays & Conference Rooms		650	650
61490 - Other Rental		600	600
<b>TOTAL (D)</b>	<b>3,912</b>	<b>8,950</b>	<b>4,750</b>
<b>E. REPAIRS &amp; SERVICES (61500-61599)</b>			
61550 Office Equipment & Furniture		300	300
<b>TOTAL (E)</b>		<b>300</b>	<b>300</b>
<b>F. FEES, PROFESSIONAL &amp; OTHER SERVICES (61600-61699)</b>			
61615 SAAS Fees	370	350	450
61616 MMRS	511	650	600
61620 Department of Audit	30	1,500	2,000
61631 (AG legal) Legal (61630-61636)	3,250	10,000	15,000
61650 State Personnel Board	140	140	140
61660 Court Costs & Court Reporters		1,000	2,000
61690 Other Fees & Services	7,100	16,500	16,500
61618 - MERLIN Fees		200	
61651 Per Ser Con		200	400
<b>TOTAL (F)</b>	<b>11,401</b>	<b>30,540</b>	<b>37,090</b>
<b>G. OTHER CONTRACTUAL SERVICES (61700-61899)</b>			
61710 Insurance & Fidelity Bonds	100	120	125
61720 Membership Dues	2,950	4,000	4,000
61700 - Liability Ins Pool Contribution		400	400
61719 Credit Card Processing Fee	281	400	400
<b>TOTAL (G)</b>	<b>3,331</b>	<b>4,920</b>	<b>4,925</b>
<b>H. INFORMATION TECHNOLOGY (61900-61990)</b>			
61921 Software Acquisition	50	750	1,000
61961 Repair, Maintenance & Service of IS Equipment		60	100
61980 Software Maintenance		160	200
61923 - Basic Telephone Monthly - ITS	723	1,000	1,100
61925 - Long Distance charges - ITS	196	750	800

**SCHEDULE B  
CONTRACTUAL SERVICES CONTINUED**

MS State Board of Registered Professional Geologists

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2009	(2) Estimated Expenses FY Ending June 30, 2010	(3) Requested for FY Ending June 30, 2011
<b>H. INFORMATION TECHNOLOGY (61900-61990)</b>			
61928 - Internet or Appl Srvc Provider		860	860
61917 - Service Charges Paid to State Computer Center	610	850	950
61927 - Priv Data Line mo charges-ITS	818		900
61962 - Main/Repair Telephone Sys : ITS	68		68
<b>TOTAL (H)</b>	<b>2,465</b>	<b>4,430</b>	<b>5,978</b>
<b>I. OTHER (61991-61999)</b>			
6199X Prior Year Expense (61997-61998)			
<b>TOTAL (I)</b>			
<b>GRAND TOTAL</b> <i>(Enter on Line I-B of Form MBR-1)</i>	<b>23,004</b>	<b>54,220</b>	<b>57,243</b>
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	23,004	54,220	57,243
<b>TOTAL FUNDS</b>	<b>23,004</b>	<b>54,220</b>	<b>57,243</b>

**SCHEDULE C  
COMMODITIES**

MS State Board of Registered Professional Geologists  
Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2009	(2) Estimated Expenses FY Ending June 30, 2010	(3) Requested for FY Ending June 30, 2011
<b>B. PRINTING &amp; OFFICE SUPPLIES &amp; MATERIALS (62100-62199)</b>			
62110 Printing Binding	296	550	550
62130 Office Supplies & Materials	865	1,100	1,350
62140 Paper Supplies	435	350	600
62150 Maps, Manuals, Library Books	12	80	80
62160 Office Equipment (not capital outlay)	399	500	600
62120 - Duplication & Reprod. Supplies	812	1,100	1,400
<b>Total (B)</b>	<b>2,819</b>	<b>3,680</b>	<b>4,580</b>
<b>E. OTHER SUPPLIES &amp; MATERIALS (62400-62999)</b>			
62450 Janitor Supplies & Cleaning	43	50	75
62560 Eating Utensils		26	30
62590 Other Supplies & Materials		140	140
62595 Other Equipment (less than \$500)		450	450
62475 Food for Business Meetings	182	400	425
62555 - Info Sys Rep Pts & Equip	72	300	250
62998 - Pr Yr Expense			
62570 - Drapes CA	97		60
62590 - Supp Mate	32		50
<b>Total (E)</b>	<b>426</b>	<b>1,366</b>	<b>1,480</b>
<b>GRAND TOTAL (A, B, C, D &amp; E)</b> <i>(Enter on Line I-C of Form MBR-1)</i>	<b>3,245</b>	<b>5,046</b>	<b>6,060</b>
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	3,245	5,046	6,060
<b>TOTAL FUNDS</b>	<b>3,245</b>	<b>5,046</b>	<b>6,060</b>

**SCHEDULE D-1  
CAPITAL OUTLAY  
OTHER THAN EQUIPMENT**

MS State Board of Registered Professional Geologists  
Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2009	(2) Estimated Expenses FY Ending June 30, 2010	(3) Requested for FY Ending June 30, 2011
<b>A. LANDS (63100-63199)</b>			
63110 Land for Buildings			
63120 Land for Right-of-Way			
63130 Land for Aggregates			
63170 Land Purchased for Other Purposes			
NONE OF THE ABOVE - THIS PAGE			
<b>TOTAL (A)</b>			
<b>B. BUILDINGS &amp; IMPROVEMENTS (63200-63299)</b>			
63250 Buildings - Purchased, Constructed, Remodeled			
NONE THIS PAGE			
<b>TOTAL (B)</b>			
<b>C. INFRASTRUCTURE &amp; OTHER (63500-63999)</b>			
NONE THIS PAGE			
<b>TOTAL (C)</b>			
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
<b>TOTAL FUNDS</b>			

**SCHEDULE D-2  
CAPITAL OUTLAY EQUIPMENT**

MS State Board of Registered Professional Geologists

Name of Agency \_\_\_\_\_

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2009		Est. FY Ending June 30, 2010		Req. FY Ending June 30, 2011		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
<b>A. VEHICLES (see form MBR-1-D-3)</b>							
<b>C. OFFICE MACHINES, FURNITURE, FIXTURES, EQUIP.</b>							
63421 - Computer Workstation		1,500		1,500	1	2,000	2,000
<b>TOTAL (C)</b>		<b>1,500</b>		<b>1,500</b>			<b>2,000</b>
<b>D. IS EQUIPMENT (DP &amp; TELECOMMUNICATIONS)</b>							
63421 - Mainframe Sys				500			
<b>TOTAL (D)</b>				<b>500</b>			
<b>E. EQUIPMENT - LEASE PURCHASE (63460-63476)</b>							
634XX Lease Purchases							
<b>TOTAL (E)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-2 of Form MBR-1)</i>		<b>1,500</b>		<b>2,000</b>			<b>2,000</b>
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS		1,500		2,000			2,000
<b>TOTAL FUNDS</b>		<b>1,500</b>		<b>2,000</b>			<b>2,000</b>

**SCHEDULE D-3  
PASSENGER/WORK VEHICLES**

MS State Board of Registered Professional Geologists

Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory	FY Ending	June 30, 2009	FY Ending	June 30, 2010	FY Ending	June 30, 2011
	June 30, 2009	No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
<b>A. PASSENGER &amp; WORK VEHICLES (63310, 63390-63400)</b>							
63310 Automobile, Compact Sedan (AU CS)							
63310 Automobile, Full Size Sedan (AU FS)							
63310 Automobile, Mid Size Sedan (AU MS)							
63310 Automobile, Mid Size Station Wagon (AU MW)							
63310 Automobile Utility (AU UT)							
63390 Truck, Carry-All (TK CA)							
63390 Truck, Compact Pickup (TK CU)							
63390 Truck, Dump Bed (TK DU)							
63390 Truck, Medium Duty 2.5 Ton (TK MD)							
63390 Truck, Mid Size Pickup (TK MU)							
63391 Truck, Heavy Duty 5 Ton (TK HD)							
63391 Truck, Heavy Duty Pickup (TK HU)							
63392 Sport Utility Vehicle (TK SU)							
63393 Van, Cargo (VN CD)							
63393 Van, Full Size (VN FV)							
63393 Van, Mid Size (VN MV)							
63400 Other Vehicles							
<b>TOTAL (A)</b>							
<b>B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)</b>							
63395 Betterments or Accessories for Vehicles							
<b>TOTAL (B)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
<b>TOTAL FUNDS</b>							

**SCHEDULE D-4  
WIRELESS COMMUNICATION DEVICES**

MS State Board of Registered Professional Geologists \_\_\_\_\_  
Name of Agency

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2009	Act FY Ending June 30, 2009		Est FY Ending June 30, 2010		Req FY Ending June 30, 2011	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
<b>A. CELLULAR PHONES (63435)</b>							
63435 Cellular Phones							
<b>Total (A)</b>							
<b>B. PAGERS (63434)</b>							
63434 Pagers, Paging Equipment							
<b>Total (B)</b>							
<b>C. WIRELESS PERSONAL DIGITAL ASSISTANTS (63435)</b>							
63435 Wireless PDAs, Blackberry, etc							
<b>Total (C)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line 1-D-4 of Form MBR-1)</i>							
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
<b>TOTAL FUNDS</b>							

**SCHEDULE E  
SUBSIDIES, LOANS & GRANT**

MS State Board of Registered Professional Geologists \_\_\_\_\_

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2009	(2) Estimated Expenses FY Ending June 30, 2010	(3) Requested for FY Ending June 30, 2011
<b>A. SCHOOL GRANTS TO COUNTIES &amp; MUNICIPALITIES (64000-64599)</b>			
<b>TOTAL (A)</b>			
<b>B. GRANTS TO I.H.L. &amp; OTHER POLITICAL SUBDIVISIONS (64600-64699)</b>			
<b>TOTAL (B)</b>			
<b>C. GRANTS TO NON-GOVERNMENT INSTNS &amp; INDS (64700-64999)</b>			
<b>TOTAL (C)</b>			
<b>D. DEBT SERVICE &amp; JUDGEMENTS (65000-65399)</b>			
Interest from Equip. Lease Purchase			
<b>TOTAL (D)</b>			
<b>E. OTHER (66000-89999)</b>			
<b>TOTAL (E)</b>			
<b>GRAND TOTAL</b> <i>(Enter on Line I-E of Form MBR-1)</i>			
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
<b>TOTAL FUNDS</b>			

**NARRATIVE**  
**2011 BUDGET REQUEST**

MS State Board of Registered Professional Geologists

Name of Agency

The following recaps each of the major expenditure categories utilized by this agency including the reasons for a requested increase, decrease, or level funding for each.

Personal Services (Salaries, Wages & Fringe Benefits) and Travel - Recommended Increase in request from FY 2010 to FY 2011

In past narratives the Board of Registered Professional Geologists has maintained that it does not have the funds needed to establish and implement the service of another full-time employee, i.e. an Administrative Assistant. As further noted, and in lieu thereof, the Board has chosen instead to utilize the services of independent contractors, thus making it more financially efficient. If conditions warrant the Board will request the implementation of another full-time position, i.e. an administrative assistant or similar position in the future.

The incremental increase in the personal services category was placed in the FY 2011 budget request with the intent to allow reasonable and approvable latitude in the remuneration of its one (1) full-time employee should the Board determine that additional remuneration is warranted. This would be tempered and only implemented provided that it was mutually acceptable under the current guidelines conditions as set forth by the Mississippi State Legislature and the State Personnel Board.

Last under this category is travel. It is anticipated that there will be an increase to reflect increased costs associated with air carriers, ground transportation, and more support by this agency for board members and the agency's director who are subject to, requested to, or required to travel at the direction of the Board in fulfilling its legislatively mandated obligations related to its program of Licensure & Regulation.

Contractual - Recommended Increase from FY 2010 to FY 2011

As in past budget requests, there are contractual funds reserved for potential costs associated with the Board entering into litigation related to the enforcement of its regulation of the public practice of geology. Estimates of litigation fees, now also reflected in the legal costs incurred with two (2) agreed orders that were entered into by the Board during FY 2008 and several admonition actions, were on the order of approximately \$2,000.00 plus for each agreed order/disciplinary action of the Board (provided that future litigation does not require bringing matters before a court of law in a civil setting). Admonition legal costs were much less (approximately \$100 to \$200 per issuance). With that information, i.e. past cost analysis of typical legal fees related to Agreed Orders, Admonitions, related costs, and the numbers of each of these types of disciplinary actions, the Board anticipates similar or higher costs in the future for FY 2011. It is important that the Board reserve monies in this category, i.e. contractual, should it be required to enter into legal actions beyond those associated with past agreed orders, i.e. legal actions that can be accomplished via the Board and its legal counsel without having to resort to civil proceedings. Otherwise legal costs will be much higher if, for example, it is required that an injunction or other legal actions in a civil setting are required. Currently the Board has two (2) cases pending that were initiated during the end of FY 2009 and are continuing into 2010. These two (2) investigations may have the unfortunate potential of protracted litigation, and hence, the requested increase related to legal fees as these matters may continue into FY 2011 along with the development of anticipated new investigations that may also develop into disciplinary actions being required by this Board.

Also it is important to note that this Board is mindful of costs and as a rule it negotiates for the lowest possible contractual fees as possible while ensuring competent services are delivered. With that said, the Board's Executive Director negotiated a decrease in the monthly rent it pays to lease its office space. Over the term of the negotiated agreement the Board will see an overall cost savings of \$2,460.00.

As discussed in previous FY Program Objective narratives, beginning in FY02, the Board changed the manner in which qualifying exams are administered. In pre-FY02 budget years, the Board chose to have its examinees pay the testing/grading organization. Because of logistical problems and to better control examination expenses the Board chose to be responsible for the examination(s) grading services/costs. As a result, another significant portion of Contractual expenses is the result of examination grading services related to the agency's administration of competency examinations. These costs are passed through the Board and on to the examinees. The Board anticipates little or no increases in those fees from FY 2010 to FY 2011. The qualifying examination(s) process is an integral component of the Board's legislated responsibility and charge in its Licensure & Regulation Program.

**NARRATIVE  
2011 BUDGET REQUEST**

MS State Board of Registered Professional Geologists

Name of Agency

We have again maintained the spending authority request reserved for the Department of Audit fees category (61620) from FY 2010 to FY 2011 with a modest \$500.00 increase as the agency is still anticipating an agency audit and it will continue to provide a funding request in this area of its budget forecasts in order to pay for the expenses related to same.

**Commodities - Recommended Increase from FY 2010 to FY 2011**

The increase in our budgetary request related to the Commodities category is the result of anticipated increased costs related to paper, paper products, as well as other common office supplies. The agency makes its newsletter available on its web site and, as a result, costs associated with printing, mailing, postage, etc. have been minimized to the most reasonable extent possible. That being said, the agency has significantly reduced printing and postage costs associated with one of its publications/mailings.

**Equipment expenses - No Recommended Increase from FY 2010 to FY 2011**

The agency has set aside \$1,500.00 for FY 2009, as well as FY 2010 for the purchase of a new computer workstation, if it was required. With this contingency plan in effect, the unfortunate system failure occurred when the agency's main computer workstation became inoperable (fortunately, the agency backs up all of its data files a continuous basis so no data was lost). The agency purchased a new computer in FY 2009 as a result. It does not anticipate another computer purchase until 2011 but must maintain the inevitability that the agency's main computer could malfunction to the degree that it must be replaced. The decision to purchase a new workstation is totally dependent on the operational condition of the existing system. It is anticipated that the agency will likely defer the purchase of a new computer until FY 2012 or later but it needs to maintain its expenditure authority in this area as part of the agency's contingency plan.

Summary of anticipated major expenditure areas as related to the continuation of the current program of Licensure and Regulation that have projected increases/decreases are as follows:

**Categories with Recommended Requested Increases from Previous FY 2010:**

1) Personal Services (Salaries, Wages & Fringe Benefits) - although an increase is budgeted, an increase in salary of the agency's one (1) employee is subject to several factors including guidelines established by the State Personnel Board, the State Legislature, and whether or not the Board's decision to request an employee pay raise based on the overall finances of the Board as well as the performance of the employee. With that said, the Board desires to increase its spending authority levels within this category should conditions warrant as previously described;

2) Contractual - Recommended increase that is based on immediate past legal actions and associated costs that were incurred during FY 2008. Those costs have served as a gauge as to the amount of monies required to successfully defend the agency's enabling legislation, rules, and enforcement powers granted thereto. As previously noted, the potential for additional, future legal actions and services that will be required during FY 2010 and into 2011 has been reflected in the 2011 budget request in this category;

3) Commodities - Recommended increase is the result of anticipated increased costs for paper, paper products, and other product cost increases. It is anticipated that during FY 2011, where possible, printing of items like the agency's newsletter will continue to be minimized and instead of being printed in-house, it will be distributed electronically thus reducing paper, postage, and labor expenses. However, because there is the continuing requirement in the RPG law that registrants vote on potential Board members along with the continued provision to provide that list with each potential Board member's ranking to the Governor for his/her ultimate selection, there will continue to be costs associated with mailings related to the distribution of ballots per that requirement.

4) Equipment - no recommended increase is requested as previously noted. The agency will continue to attempt to defer the purchase of a new workstation computer. However, if the existing equipment fails during the course of FY 2010, it will be required to purchase same during that FY or later, during FY 2011.



**FEES, PROFESSIONAL AND OTHER SERVICES**  
**(EXPENDITURE CODES 61600-61699)**

MS State Board of Registered Professional Geologists

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2009	(2) Estimated Expenses FY Ending June 30, 2010	(3) Requested for FY Ending June 30, 2011	Fund Num.
61615 SAAS Fees					
SAAS Fees / Accounting		370	350	450	SF 3858
<i>Comp. Rate: Per state guidelines</i>					
<b>TOTAL 61615 SAAS Fees</b>		<u><u>370</u></u>	<u><u>350</u></u>	<u><u>450</u></u>	
61616 MMRS					
Repay MMRS / Required - state software fees		511	650	600	SF 3858
<i>Comp. Rate: Per state guidelines</i>					
<b>TOTAL 61616 MMRS</b>		<u><u>511</u></u>	<u><u>650</u></u>	<u><u>600</u></u>	
61620 Department of Audit					
61620 - Scheduled FY 2002 Financial Audit / Property Audit		30	1,500	2,000	SF 3858
<i>Comp. Rate: 25/hour</i>					
<b>TOTAL 61620 Department of Audit</b>		<u><u>30</u></u>	<u><u>1,500</u></u>	<u><u>2,000</u></u>	
61631 (AG legal) Legal (61630-61636)					
Legal Fees / Legal Counsel		3,250	10,000	15,000	SF 3858
<i>Comp. Rate: \$65/hour</i>					
<b>TOTAL 61631 (AG legal) Legal (61630-61636)</b>		<u><u>3,250</u></u>	<u><u>10,000</u></u>	<u><u>15,000</u></u>	
61650 State Personnel Board					
State Personnel Board Position fees / Human Resource		140	140	140	SF 3858
<i>Comp. Rate: \$140/position</i>					
<b>TOTAL 61650 State Personnel Board</b>		<u><u>140</u></u>	<u><u>140</u></u>	<u><u>140</u></u>	
61660 Court Costs & Court Reporters					
Transcripts - Bd hearings and depositions / Court Reporting			1,000	2,000	SF 3858
<i>Comp. Rate: Generalized Estimate</i>					
<b>TOTAL 61660 Court Costs &amp; Court Reporters</b>			<u><u>1,000</u></u>	<u><u>2,000</u></u>	
61690 Other Fees & Services					
Admn Svcs - Ind. Cntrs & Exam Grading / Independent contractors admn svcs		7,100	16,500	16,500	SF 3858
<i>Comp. Rate: Varies from \$11/hr</i>					
<b>TOTAL 61690 Other Fees &amp; Services</b>		<u><u>7,100</u></u>	<u><u>16,500</u></u>	<u><u>16,500</u></u>	
61618 - MERLIN Fees					
MERLIN / Accounting Reports			200		SF 3858
<i>Comp. Rate: Per state guidelines</i>					
<b>TOTAL 61618 - MERLIN Fees</b>			<u><u>200</u></u>		
61651 Per Ser Con					
61651 - Per Ser Contract / Data Entry			200	400	SF 3858
<i>Comp. Rate: \$10/hr if implemented</i>					
<b>TOTAL 61651 Per Ser Con</b>			<u><u>200</u></u>	<u><u>400</u></u>	
<b>GRAND TOTAL (61600-61699)</b>		<u><u>11,401</u></u>	<u><u>30,540</u></u>	<u><u>37,090</u></u>	

**VEHICLE PURCHASE DETAILS**

MS State Board of Registered Professional Geologists

Name of Agency

<b>Year</b>	<b>Model</b>	<b>Person(s) Assigned To</b>	<b>Vehicle Purpose/Use</b>	<b>FY2011 Req. Cost</b>
				0
				<b>0</b>
			<b>TOTAL VEHICLE REQUEST</b>	<b>0</b>

**VEHICLE INVENTORY  
AS OF JUNE 30, 2009**

MS State Board of Registered Professional Geologists \_\_\_\_\_

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-09	Average Miles per Year	Replacement Proposed	
									FY 2010	FY 2011

Vehicle Type = Passenger/Work

**PRIORITY OF DECISION UNITS  
FISCAL YEAR 2011**

MS State Board of Registered Professional Geologists \_\_\_\_\_  
Agency Name

<b>Program</b>	<b>Decision Unit</b>	<b>Object</b>	<b>Amount</b>
<b>Priority # 1</b>			
Program # 1 : LICENSURE & REGULATION			
Continuation of Program			
		Salaries	2,651
		Travel	900
		Contractual	3,023
		Commodities	1,014
		<b>Total</b>	<b>7,588</b>
		Other Special Funds	7,588

### CAPITAL LEASES

MS State Board of Registered Professional Geologists

Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-09	Last Payment Date	Interest Rate	Amount of Each Monthly/Yearly Payment			Total of Payments to be Made						
									Principal	Interest	Total	Actual FY 2009	Estimated FY 2010		
						Principal	Interest	Total					Principal	Interest	Total
/	/ /	0	0	/ /	.000										

**Summary of 3% General Fund Program Reduction to FY2010 Appropriated Funding by Major Object**

MS State Board of Registered Professional Geologists \_\_\_\_\_

<b>Major Object</b>	<b>FY2010 GENERAL FUND REDUCTION</b>	<b>AFFECT ON FY2010 STATE SUPPORT SPECIAL FUNDS</b>	<b>AFFECT ON FY2010 FEDERAL FUNDS</b>	<b>AFFECT ON FY2010 OTHER SPECIAL FUNDS</b>	<b>TOTAL 3% REDUCTIONS</b>
<b>PERSONAL SERVICES</b>					
<b>TRAVEL</b>					
<b>CONTRACTUAL SERVICES</b>					
<b>COMMODITIES</b>					
<b>OTHER THAN EQUIPMENT</b>					
<b>EQUIPMENT</b>					
<b>VEHICLES</b>					
<b>WIRELESS COMM. DEVICES</b>					
<b>SUBSIDIES, LOANS, ETC</b>					
<b>TOTALS</b>					